

Chapter 2.80

Community Services Board

2.80.010 Community Services Board Established

The community services board is hereby established to be kept and maintained for the purpose of enhancing the sports, recreation, culture, arts, heritage, cemetery, and general welfare and quality of life of the community. The community services board shall be managed and operated pursuant to the provisions of this article.

2.80.020 Board Members – Terms of Office

The mayor, with the advice and consent of the city council, shall appoint the community services board. The Eagle Mountain City community services shall consist of seven members and with terms of three years. Terms shall expire on March 31, and new terms shall begin on April 1 of each applicable year.

Initial members of the board shall be appointed to stagger the initial terms of office on the board as follows: two members to a one-year term, two members to a two-year term, and three members to a three-year term of office. Board members may be appointed to successive terms on the board.

All members shall serve full terms unless they voluntarily resign or are removed in accordance with EMMC 2.30.100, malfeasance, or nonfeasance of duty.

Subject to the above, any vacancy on the board will be filled by appointment by the mayor, with the advice and consent of the city council.

2.80.030 Vacancies

Vacancies that occur for reasons other than expiration of term, shall be filled by appointment by the mayor, with the advice and consent of the city council, for the remainder of the unexpired term and shall be filled in the same manner as original appointments.

2.80.040 Chair

Annually, the community services advisory board will select a chair and vice-chair from among its members by majority vote. The chair will be responsible for presenting the agenda of all matters pertaining to the community services board to be considered at every meeting of the board. In the absence of the chair, the vice-chair shall perform the duties of the chair.

2.80.050 Secretary

Annually, the community services chair may select a secretary from among the members of the board to assist in the preparation of the agenda and meeting minutes.

2.80.060 Powers & Duties

A. Preparation of Agenda: The agenda for each meeting of the board shall be prepared by the chair or the chair's designee. The agenda may cover any and all matters pertaining to the community services functional areas.

B. Minutes: Written minutes shall be kept of all regular and special meetings and shall be transmitted to board members following such meetings. A permanent set of minutes shall be maintained. All records of the board shall be open to inspection during normal business hours.

C. Administrative Control Reserved: Except as set forth in this article or by resolution, all other administrative control with respect to the various community services departments is reserved to the mayor and city council, or designee.

D. Advisory Board: The community services board shall act as an advisory board to the city on all policy and budgetary matters pertaining to the community services functional area which include but are not limited to parks, recreation, arts, cemetery, events, heritage and culture.

E. RAP Tax Board: The board shall receive and review applications for funding for projects eligible for RAP Tax monies. The board shall make a recommendation to the city council for projects and amounts to be funded and serve as a citizens advisory committee regarding RAP Tax expenditures.

2.80.070 Rules and Regulations - Board Committees

The Community Services Board may, by majority vote, create subcommittees as needed.

The board shall make and revise, when necessary, rules and regulations for its organization provided, that said rules and regulations shall be consistent with the ordinances of the city, the laws of the state of Utah and shall be approved by the city council before they become effective.

2.80.080 Records to be kept – Annual report.

The board shall keep records of meetings and activities and shall make an annual report to the mayor and city council by February 28.

2.80.090 Compensation – None

Board members shall serve without compensation, but their actual and necessary expenses incurred in the performance of their official duties may be paid from the various community services department's funds, as allocated by the city's officially adopted budget.

2.80.100 Removal

A. The board may recommend removal of a member to the city council by a majority vote of the board, for the following reasons:

1. Failure to attend more than 25 percent of the board's scheduled meetings during any 12-month period without having been excused in advance from attendance at board meetings by the chair of the board.

2. The member establishes residence outside of the city, or lives outside of city boundaries for a continuous period of more than 60 days.

B. The mayor may recommend removal of a member to the city council for any reason.